



DETROIT

Public Safety Academy

2024-2025 STUDENT & FAMILY HANDBOOK

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MISSION STATEMENT

Detroit Public Safety Academy, in partnership with our community, will provide a safe, innovative and nurturing environment where students are valued and treated with dignity and respect as staff prepare and engage them in meaningful, differentiated learning experiences that will promote distinguishable character and workforce success, particularly in the public safety arena.

VISION STATEMENT

Detroit Public Safety Academy (DPSA) prepares Detroit's next generation of first responders and leaders in public safety.

CORE VALUE STATEMENT

Detroit Public Safety Academy will:

- Become the high school of choice because of its academic rigor and by meeting and/or exceeding SAT and M-Step standards.
- Continue to maintain a high graduation rate.
- Embed character education into the curriculum: respect, responsibility, integrity, initiative, service, sacrifice and leadership.
- Involve all levels of public service professionals as mentors, coaches and teachers.
- Reduce disparity in the public safety field by encouraging larger numbers of women and students of color to consider these fields.
- Provide a service learning component that assists local communities to become healthier through volunteering.

ACADEMIC GOALS/PHILOSOPHY

First and foremost, we believe that ALL STUDENTS CAN LEARN which translates into success for All STUDENTS.

In order to establish and implement this belief in both preventative and best practices, we have initiated a “System of Education” to address the specific needs of all children.

The components of this system will include the following:

1. Scholars at Detroit Public Safety Academy will receive an education that not only satisfies state / national standards, but also emphasizes exploration of public safety careers.
2. Dual enrollment will be offered so Scholars can earn certificates in a chosen public safety career, as well as college credit towards an advanced degree.
3. Character education will be implemented within the curriculum in order to graduate Scholars with positive morals, values, and ethics, along with a strong academic background.
4. We will assess the underlying cause of each child’s academic, emotional, and / or behavioral challenges as they relate to learning.
5. We will provide an atmosphere that is conducive for student centered learning and for continual academic achievement. Individual assessment is key and crucial in the process not only to identify each child’s needs but to apply the type of instruction necessary for progress and success.
6. We will teach each Scholar how to understand their own learning process and to connect knowledge from different disciplines.
7. Persistent communication with parents and students is used to relay information to parents about their child’s progress. Scholars and parents must be committed and involved.
8. The board of directors and staff of the academy are committed to implementing and maintaining the goals of the “Goals 2000 Educate America Act, Success for All” and “No Child Left Behind Act of 2001, based upon the principles learned from successful school reform efforts in Michigan and other communities throughout the world over the past 5 to 10 years.
9. We believe learning can be best organized at the building level by empowering the staff to work closely with administration, students and their families to create an atmosphere of unity.
10. Scholars who earn below a “D” will not receive credit for that given class, and therefore will have to retake it in order to receive credit. Failing classes may jeopardize or delay graduation.

INCLUSION

We are proud of our inclusion program. We believe families, friends, neighbors, teachers, employees, and all others are to be accepted into everyday life and we treat everyone

accordingly. The philosophy of inclusion indicates that every person is entitled to respect, dignity, equal rights under the law, and opportunities for fulfilling life within the community and its schools.

Inclusion involves the careful assessment of the needs of each student and the application of measures that will meet those needs. Properly implemented through teamwork, collaboration, co-planning, and co-teaching, inclusive practices benefit all students. Some of the many gains made through inclusive practices are in the areas of social interaction, language development, appropriate behaviors, self-esteem, and academic performance. Inclusion means that students with disabilities are educated in supported, heterogeneous, age-appropriate, natural, student-centered classrooms, schools and community environments for the purpose of preparing them for their adult lives in a diverse and integrated society.

Many resources are available for students. Our Child Study Team/Response to Intervention (RTI) is a universal screening process through which all Scholars will receive necessary interventions for academic success. This process will assist with identifying Scholars that may require special education services. Teachers and parents are encouraged to participate in this process.

SPECIAL EDUCATION

Detroit Public Safety Academy provides special education services to qualifying Scholars in all areas defined by law including services for students with Autism Spectrum Disorder, Cognitive Impairment, Early Childhood Developmental Delay, Emotional Impairment, Hearing and Visual Impairment including deaf/blindness, Physical or Health Impairment, Severely Multiple Impaired, Specific Learning Impairment, and Traumatic Brain Injury. Any questions regarding Detroit Public Safety Academy's special education program can be answered contacting the school at (313) 965-6916.

DISCIPLINE

The primary objective is to produce a school environment which offers the most favorable setting for teaching-learning activities. To produce such an environment, the school and its personnel shall continually study and develop a student code of conduct and the process and means by which it is to be implemented. Requiring student behavior which is consistent with the code of conduct is essential for maintaining an appropriate educational environment. Therefore, violations of that code will be viewed as serious threats to the educational environment. Thus, any Scholar who is found to be in violation of the code of conduct may be subject to discipline, including suspension or expulsion. It is important to remember that DPSA rules apply while going to and from the school, at the school, on property utilized by the school, at school sponsored events, and on school provided transportation.

DPSA Scholar Code of Conduct

Class 1 Offenses- Minor Problem Behavior

Insubordination: Defiance/Disrespect/Non-Compliance	Refusing to follow directions in brief or low-intensity; failure to respond to adult i.e. talking back, rude to adult, etc.
Disruption	Any form of protest or demonstration that disrupts the normal educational process; low-intensity, but inappropriate.
Truancy and Tardiness	Truancy is declared when a student is absent/late from school or any portion thereof without school authorization and parental consent. Repeated tardiness is considered truancy.
Technology Violation	Any cell phones, electronic pagers, and any other electronic device that is seen or heard (i.e. iPods, CD players, MP3 players etc).
Property Misuse	Scholar engages in low-intensity misuse of property.
Physical Contact/Physical Aggression	Scholar engages in non-serious, but inappropriate physical contact.
Dress Code Violation	Scholar does not adhere to the specified dress code.
Inappropriate Language	Scholar engages in low-intensity instance of inappropriate language.
Other Disruptive Materials/Behavior	Any minor violation of a school rule not listed above or any act that disrupts or interferes with the educational process.
Inappropriate Display of Affection	Any behavior or any conduct of a sexual nature deemed inappropriate whether involuntary or voluntary.

Class 2 Offenses- Major Problem Behavior

Disruption	Engaging in behavior that causes interruption in class or during an activity i.e. loud talking, yelling, screaming, noises, horse-playing, sustained out-of-seat, etc.
Abusive Language/Inappropriate Language	Scholar delivers verbal message that includes profanity, disrespect, or name calling or use of words in an inappropriate way.
Skip Class/Truancy	Truancy is declared when a Scholar is absent from school or any portion thereof without school authorization and parental consent. Repeated violations of tardiness are considered as truancy.
Defiance/Disrespect/Insubordination/Non-Compliance	Scholar engages in refusal to follow direction, talks back and/or delivers socially rude interactions.

Sexual Harassment	Any behavior or any conduct of a sexual nature deemed inappropriate whether involuntary or voluntary.
Physical Contact/Physical Aggression	Scholar engages in non-serious, but inappropriate physical contact.
Harassment/ Bullying/Cyber bullying	Non-sexual Harassment: Conduct that is directed at a specific person (verbal or gestural) that causes substantial emotional distress. Words or actions that may threaten to do injury to another person or that intimidates another person through fear for his/her safety. No actual physical contact is necessary. Harassment may be in many forms i.e. personal, through others, Facebook, text message, etc.
Lying/Cheating/Verbal Abuse	Name calling, racial or ethnic slurs or derogatory statements that disrupt the school program. Delivering a message that is true or untrue, i.e. starting rumors.
Technology Violation	Inspecting, modifying, downloading, copying or sharing data or programs from any source with authorization by the owner.
Other Behavior/ Conduct	Any major violation of a school rule not listed above or any act that disrupts or interferes with the educational process.
Class 3 Offenses – Major Problem Behavior	
Bomb Threat/False Alarms	Activating a fire alarm system and/or reporting a fire or bomb when none exist.
Use/Possession of Weapons	Scholar in possession of knives, guns (real or look alike), or other objects readily capable of causing bodily harm i.e. brass knuckles, stun gun, baseball bat, etc.
Gang Affiliation Display or Gang Like Behavior	Scholar uses gestures, dress, and/or speech to display affiliation with a gang. Inviting, contacting or giving permission (direct or non-direct) to non-DPSA individuals to participate in intimidating or threatening behavior/conduct (physical/non-physical) on school grounds or any school activity.
Property Damage/Vandalism	Destruction of or defacing property belonging to, rented by or on loan to the school system, or property of persons employed by the school or students in attendance at the school.
Technology Violation	Inspecting, modifying, downloading, copying or sharing data or programs from any source with authorization by the owner.
Fighting/Physical Aggression	A violent attack and/or an unlawful attempt or threat to do harm to a faculty, staff member, or another Scholar.
Forgery/Theft/Plagiarism	Scholar is in possession of, having passed on, or being responsible for removing someone else's property or has signed a person's name without permission.

Arson	The willful and malicious burning, or attempt to burn any part of any property belonging to, or under contract to the school, or property of persons employed by the school or on school property.
Possession/Use of Tobacco	Scholar is in possession of or using tobacco.
Possession/Use of Combustibles/ Dangerous Objects	Scholar is in possession of or uses dangerous objects that includes explosives, firecrackers, clubs, mace, gasoline, matches, lighters, lighter fluid, pepper spray, and other irritant sprays etc.
Use/Possession of Drugs/Distribution of Illegal Substance or Material(s)	The use, possession, sale or distribution of any illegal substance or imitations.
Criminal Sexual Conduct	Any conduct that does harm or threatens a person and is sexual in nature such as sexual harassment, and/or invading a person's personal boundaries or body.
Sexual Harassment	Any behavior or any conduct of a sexual nature deemed inappropriate whether involuntary or voluntary.
Interference with or Intimidation of School Personnel	Non-sexual Harassment: Conduct that is directed at a specific person that causes substantial emotional distress in such person and serves no legitimate purpose. Intimidation: such as verbal abuse, phone calls or letters.
Use/Possession of Alcoholic Beverages	Scholar is in possession of or is using alcohol.
Other Illegal Conduct	Any other illegal conduct not mentioned above i.e. burglary, theft, robbery, larceny, breaking and entering, extortion, criminal sexual conduct, etc.

VIOLATIONS

Violations of the “Code of Conduct” may result in disciplinary action, suspension, and/or expulsion. Suspensions will range from one to ten days depending on the offense. A parent/legal guardian must attend a scheduled conference before the Scholar can be readmitted to school. School officials have no obligation to speak with any person other than a parent and/or legal guardian.

Due process – All Scholars will be disciplined in a just and reasonable manner. Each Scholar will be given his/her due process at all times.

Escalated offenses could result in further disciplinary actions, and may result in a meeting with our hearing board and/or board meeting.

NOTE: The staff, on a case-to-case basis, may utilize other forms of discipline. No staff

member will use physical force during the discipline process, unless it is completely necessary to maintain the safety of DPSA Scholars and/or staff.

USING CAMERA PHONE/VIDEO DEVICES

The inappropriate use of camera phones/video devices is strictly prohibited on school property or during school sponsored events. A Scholar caught improperly using any telecommunication device to take or transmit photographic images faces suspension, loss of privileges, and may be recommended for expulsion. Taking or transmitting digital images during testing is also prohibited. If a Scholar is caught transmitting digital images during testing, they will automatically fail the exam and will face suspension.

USING CELL PHONES

Cell phone use is prohibited during the school day. Cell phones can be used after school only. If a cell phone is visible to any member of staff, the phone will be confiscated and held until the end of the school day. If a Scholar refuses to surrender his or her cell phone or any other electronic device, they may receive an out of school suspension.

SEARCH AND SEIZURE

Search of a Scholar and his/her possessions, including vehicles, may be conducted at any time he or she is under the jurisdiction of the board of directors. If there is a reasonable suspicion that the Scholar is in violation of the law and/or the DPSA code of conduct, a search may be conducted to protect the health and safety of others. All searches may be conducted with or without a Scholar's consent.

CARE OF SCHOOL PROPERTY

The school board of Detroit Public Safety Academy has provided some of the best equipment and facilities found anywhere. DPSA Scholars can best show their appreciation and pride by taking care of the building, equipment and grounds so they can pass them on to future Scholars in good condition. Any Scholar who defaces, damages, or destroys school property will be required to repair or replace the damaged item and will also face further disciplinary action. In cases of unavoidable accidents, Scholars are liable for all damages they may do to school property. There is a computer use policy enclosed that specifically addresses the care and use of technology equipment. A parent and Scholar signature acknowledging the computer use policy is required.

AFTER SCHOOL ACTIVITIES

Detroit Public Safety Academy has a number of after school activities. Students are welcome to participate if they meet eligibility requirements. **Scholars must be in attendance during the school day in order to participate in after school activities.** If a Scholar is not participating in an after school activity he/she must vacate the school premises. Scholars in violation of this policy will be considered trespassing and will face disciplinary actions.

LOST AND FOUND ITEMS

Scholars should make every effort to secure their personal belongings. It is suggested that Scholars mark their property for identification purposes. Lost items that have been found will be kept in a designated area. The school is not responsible for items lost or stolen.

FIELD TRIPS AND RECREATION/SPORTS TRANSPORTATION

Detroit Public Safety Academy Scholars will take many academic and sports related field trips as a part of their studies and experience at DPSA. Parents must have a signed permission slip for their child(ren) to be transported on a field trip(s). Scholars who do not have a signed permission slip will not be allowed to leave the building. Other slips may be required from time to time during the school year. Scholars not attending will be reassigned to another class or covered by another staff member for the period of time others are away on the field trip. In the case of any field trip, Scholars are expected to conduct themselves in a manner that abides by the DPSA code of conduct and is a positive reflection of the school.

RELEASE OF SCHOLARS BEFORE THE END OF THE SCHOOL DAY

Parents, guardians and authorized designees must report to the main office upon their arrival in the building. A parent or guardian must pick-up Scholars who are exiting before the official end of the school day. All Scholars leaving early must be signed out before leaving the school building by a parent, guardian or authorized designee from his or her emergency card before the official close of the day. Anyone attempting to pick-up a student MUST PROVIDE PROOF OF IDENTIFICATION, otherwise the student will not be released. Students are responsible for missing or incomplete work due to the early pick-up.

DAILY SCHEDULE

The official school day at Detroit Public Safety Academy begins promptly at 8:00 am. DPSA Scholars will be permitted to enter the building at 7:30 am. Habitual tardiness with arrival and class exchange times is not tolerated and will be dealt with accordingly. The day for DPSA Scholars will follow the schedule below:

Monday-Friday Schedule

Seminar:	8:00am - 8:25am
1 st hour:	8:28am - 9:18am
2 nd hour:	9:21am - 10:11am
3 rd hour:	10:14am - 11:04am
4 th hour/Lunch	11:07am - 12:30pm
5 th hour:	12:33pm - 1:33pm
6 th hour:	1:26pm - 2:16pm
7 th hour:	2:19pm - 3:10pm

High School 4th hr & LUNCH are split
Lunch A: 11:07am - 11:37am Go to lunch, then 4 th hr
Lunch B: 12:00pm - 12:30pm Go to 4 th hr, then Lunch

CLOSING OF SCHOOL

All school closing announcements due to inclement weather or other emergencies prior to the school day will be carried on TV stations 2, 4, 7 and 62. When it becomes necessary to dismiss during the regular school day, announcements will be made immediately via radio 92.3 FM, 97.9 FM, and news radio WWJ 950 AM. Robo calls will also be used to alert parents and guardians of school closures.

ENTERING AND EXITING THE BUILDING

Scholars are not to leave the school building during the school day. Leaving the school grounds during the school day will result in an out-of-school suspension. DPSA Scholars must follow their complete schedule. There are **NO EXCEPTIONS** to this rule unless it is approved by the school staff with a parent/guardian present. Scholars will also need proper authorization to re-enter or visit any activity by reporting to the school office for approval. **Parents requesting any documents of record from the school must show proper identification and be authorized for documents to be released. Office staff will not release documents to anyone except the parent of record for enrollment.**

VISITORS

All visitors coming into the building will pass the metal detectors and security. Any parent or guardian wishing to visit classes must have a completed background check approved by administration. After, make an appointment with the teacher.. Approved visitors must sign in and out and must receive a visitor pass. DPSA Scholars are not allowed to have visitors accompany them to classes unless administration approves it.

VOLUNTEERS

Detroit Public Safety Academy supports parent volunteering in the classroom as well as other areas within the school. Parents or guardians wishing to volunteer are required to complete a volunteer application and pass a background check. A copy of the application can be obtained in the main office. Thank you for your time and commitment to the education of our Scholars.

DETROIT PUBLIC SAFETY ACADEMY DRESS CODE

The school administration and teachers will continue to encourage all Scholars to dress in a fashion that is appropriate for the school day. Scholars will face consequences if their attire is in violation of the uniform standards. DPSA uniform standards consist of: **DPSA polo shirt purchased from the school and navy, black, or khaki pants (no shorts, capris, yoga pants, etc.) In cases where Scholars may be cold in the building, a solid, hoodless undergarment with long sleeves may be worn. The undergarment must be plain (no logos, patterns, multiple colors, etc.) and be one of the following colors: red, white, blue or black.** Enforcement begins on the first day of school.

Physical Education Uniform:

All Scholars are required to dress for Phys. Ed. Proper dress counts towards the Scholar's grade for the class. Scholars are permitted to wear appropriate clothing designed for physical activity: t-shirts, sweats, hoop shorts, sneakers.

All Scholars are expected to maintain a neat and clean appearance while at school. All shirts/blouses must be long enough to be tucked in; NO SAGGING PANTS

The following items are not allowed:

- Crocs or other slide in shoes
- Open-toed shoes
- Sagging pants
- low-cut shirts, spaghetti strap shirts, one-shoulder shirts, tube tops
- Jeans with holes
- Tight-fitting pants, including yoga pants, stretch pants,
- Shorts are permitted, but they must be appropriate to the classroom environment. Shorts should be knee length.
- Brief attire (half shirts, tube top spaghetti straps – etc.) is not permitted.
- Pajamas, loungewear, slippers and “flip flops” are unacceptable.
- No sagging pants.
- Clothes with rips or holes are prohibited.
- Scholars may not wear hats, caps, visors, sunglasses, du-rags, bandanas, combs, picks or any other type of head covering in the school building.
- Skirts/dresses may not exceed upward more than three (3) inches above the knee. Sundresses with spaghetti straps or cut-out backs or sides are not acceptable.
- Tight leggings may not be worn.
- Scholars’ apparel may not be sexually suggestive; may not feature crude, violence or vulgar subjects; and may not depict drugs, alcohol, tobacco, gang affiliations, racial/ethnic slurs, or profanity.

DRESS CODE FOR “DRESS DOWN” DAYS

Dress down days will be announced. Students must wear school appropriate clothing. Clothing that should not be worn to school, will not be permitted on Dress Down Days.

Scholars should adhere to the following guidelines listed below:

1. Shorts are permitted, but they must be appropriate to the classroom environment. Shorts should be knee length.
2. Brief attire (half shirts, tube top spaghetti straps – etc.) is not permitted.
3. Pajamas, loungewear, slippers and “flip flops” are unacceptable.
4. No sagging pants.
5. Clothes with rips or holes are prohibited.
6. Scholars may not wear hats, caps, visors, sunglasses, du-rags, bandanas, combs, picks or any other type of head covering in the school building.
7. Skirts/dresses may not exceed upward more than three (3) inches above the knee. Sundresses with spaghetti straps or cut-out backs or sides are not acceptable.
8. Tight leggings may not be worn.

9. Scholars' apparel may not be sexually suggestive; may not feature crude, violence or vulgar subjects; and may not depict drugs, alcohol, tobacco, gang affiliations, racial/ethnic slurs, or profanity.
10. If doubts exist about an item covered by the school's dress code, the best advice would be not to wear it to school.

Final approval of apparel is at the discretion of administration

PARENT/TEACHER ORGANIZATION – (PTO)

Parents and Educators must collaborate and work together for the achievement of students.

The students are the chief reason for the existence of schools and are the chief customer for service. Parents and teachers and other school staff must be organized to effectively assist with the education of students.

Detroit Public Safety Academy supports and encourages parental involvement in the learning and achievements of students. There are a variety of activities parents can participate in to help build the educational foundation of their students.

Every parent is an automatic member of the Parent/Teacher Organization. Parents organize and conduct parental matters through the PTO Officers – President, Vice President, Secretary/Treasurer and Parliamentarian, which will be determined at the beginning of the school year. It is always advantageous to the student when parents are involved in the learning process.

FAMILY EVENTS/ACTIVITIES

Throughout the school year, Detroit Public Safety Academy will schedule family events and activities. We welcome your participation. These events/activities will be a fun way to get families involved. Involvement of DPSA Scholars' families is crucial to their academic success.

SCHOOL CALENDAR

Any event given in the school's name must be approved by administration. In addition, it is the responsibility of the sponsor to notify the school administration of a proposed event. A newsletter will be distributed weekly to communicate all changes to the calendar of events and other pertinent information regarding the school.

EMERGENCY INFORMATION

Every Scholar must have an emergency card on file in the main office. The emergency card must contain current information including accurate telephone numbers and emergency contact information.

****If your address or telephone number changes at any time, it is the responsibility of the parent / guardian to give the necessary changes on the emergency card and with the main office.****

COMMUNICABLE DISEASES

If a child has a communicable disease such as Measles, Rubella (German measles), Mumps, Hepatitis, Scarlet fever, Strep Throat, Scabies, Pertussis (Whooping Cough), Haemophilus Influenzae type B, Encephalitis, Meningitis, and Chicken Pox, the student must stay home for the required incubation period and then may only return to school with a doctor's release form. Diseases such as Pediculosis (head lice), Pinkeye, and Ringworm require immediate doctor's attention and students may return to school upon release from their doctor indicating treatment has been received. As required by federal law, parents/guardians will be requested to have their student's blood checked for HIV, HBV, and other blood-borne pathogens when the student has bled at the school or staff members have been exposed to the blood. Any testing is subject to laws protecting confidentiality.

USE OF MEDICATIONS

Scholars are not permitted to bring medicine to school or take medicine while at school unless written documentation is on file at the school by a physician. The forms are available in the main office. The responsibility for maintaining scheduled dosages is on the Scholar, not the school staff. Scholars are to come to the office when medicine is to be taken.

In those circumstances where a Scholar must take prescribed medication, inhalers included during the school day, the following guidelines are to be observed:

- A. Parents/guardians should determine, with their physician's counsel, whether the medication schedule can be adjusted to avoid administering medication during school hours.
- B. The Medication Request and Authorization form must be filed in the main office before the Scholar will be allowed to begin taking medication during school hours.
- C. All medications must be registered in the main office.
- D. Medication that is brought to the office, will be properly secured. (Must have signed paperwork from the Doctor included with medication)
- E. Medication may not be sent to the school in a student's pocket, backpack or other means on or about his/her person.

STUDENT RECORDS

Detroit Public Safety Academy maintains many student records, including both directory and confidential information. Directory information can be provided upon request to any individual, other than a for profit organization, even without the written consent of a parent/guardian. Parents/guardians may refuse to allow the school board to disclose any or all of such “directory information” upon written notification to the board. For further information and instructions on how to prohibit its release, you may consult the Family Educational Rights and Privacy Act (FERPA) which can be found in the main office. Parents/guardians have the right to request that their child’s directory information not be released to military recruiters without written consent. Forms for this purpose are found in the main office.

Scholar VALUABLES

Scholars are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. DPSA cannot be responsible for their safe-keeping and will not be liable for loss or damage to personal valuables.

USE OF SCHOOL TELEPHONES

Office telephones are not to be used for personal calls. Except in an emergency, Scholars will not be called to the office to receive a telephone call.

FIRE AND TORNADO DRILLS

Detroit Public Safety Academy complies with all fire and safety laws and will conduct fire drills in accordance with state law. Specific instructions on how to proceed will be provided to Scholars by their teachers who will be responsible for safe, prompt, and orderly evacuation of the building.

ATHLETICS

Detroit Public Safety Academy provides a variety of athletic activities in which Scholars may participate, providing they meet the eligibility requirements that may apply. Student-athletes participating in athletics at Detroit Public Safety Academy must maintain a cumulative grade point average of a **2.3** or above to participate in school athletics. This includes the semester during which the sport is being played. Also, students participating in athletics at Detroit Public Safety Academy must pass 66% of the classes taken per semester (4 out of 6 classes). Students participating in athletics at Detroit Public Safety Academy are required to fulfill their academic responsibilities. Student-athletes, who fail to meet their academic responsibilities, will be placed on academic probation and ruled ineligible to participate in interscholastic athletics programs. The student will be required to submit a weekly progress report. Eligibility will be reinstated when the student-athlete has met the required academic standards. Exceptions may be made for students with an I.E.P.

DPSA CAFETERIA AND LUNCH RULES

There is an area available where hot lunches are prepared and served. **Students, parents/guardians are not allowed to order food from food delivery services. All orders will be turned away.** All students will receive 1 free breakfast and lunch meal. In order for DPSA to stay in compliance with the State of Michigan a Household Information Survey needs to be filled out for all families. A Household Information Survey for free / reduced lunch will be sent to each family early in the school year.

Parents must fill out a Household Information Survey for free or reduced lunches.

Scholars may bring a bag lunch daily. We encourage them to have a nutritional lunch. Parents may send Scholars to school with lunch, but staff is not allowed to go out for Scholar lunches.

****NO GLASS CONTAINERS PLEASE****

1. The lunch period is 30 minutes. Scholars must finish eating their lunches within the specified time.
2. Scholars must remain seated during the lunch period. They may talk in their classroom voices.
Excessive noise will not be tolerated.
3. Scholars are to keep their eating area clean and neat.
4. Scholars should not exchange food of any kind with anyone.
5. Lunch menus are available for review on the school website: www.detroitpsa.com.

ATTENDANCE

Every student of compulsory school age is required to be present daily unless legitimately excused. Regular attendance is essential to a student's success in school.

Attendance Definitions

- **Unexcused Absence:** An unexcused absence is an absence which has not been confirmed by a parent.
- **School Approved Absence:** A school-approved absence is an absence from school or class initiated by the school or made necessary by participating in school activities or functions.
- **Tardy:** Class begins when the tardy bell rings. If a student is not in class when the bell rings they are considered tardy.
- **Excused with Documentation:** Any medically documented absence, funeral days, or other absence approved by the attendance office will not be counted against the student. Depending on the circumstances, only three excused absences can be approved in a row. Exceptions are made for medical excuses with documentation from the doctor.
- **Suspended Absence:** A suspended absence is an absence from class as a result of a violation of the Student Code of Conduct. A student on suspension may not attend or participate in any extracurricular or school activities.

Attendance Policy

Students are expected to be present daily in each of their classes. If a student is absent from a class more than ten (10) days in a semester, they are at risk of losing course credit. The following absences are not calculated in the ten (10) day absence expectation:

- School-related absences
- Absence due to death in immediate family
- Court/legal proceeding
- Medically unable to attend (doctor's note required)

*If a student has a medical problem and is absent for more than three days he/she **MUST** have a written doctor's letter.

***The school is unable to approve any other absences beyond 10 days.**

***Any student who is absent for 10 consecutive unexcused days will be dropped from the school enrollment. It is the administration's discretion to determine whether or not an absence is excused or unexcused.**

Tardy Policy

Excessive tardies will result in a mandatory meeting with the school leader. In addition, students will be expected to make up any missed classwork. Failure to complete missed classwork will result in a failing grade for each given class.

Listed below are the phases which will occur if your child(ren) develops a poor attendance Pattern:

Number Of Absences	
1 (ONE) Absence	PowerSchool Automated Telephone System will call daily
3 (THREE) Absences	Personal telephone call from Attendance Coordinator
5 (FIVE) Absences	Mandatory meeting with the truancy team will be scheduled.
7 (SEVEN) Absences	Mandatory meeting with school leader in which student will be put on an attendance contract
9 (NINE) Absences	Parent will be reported to the Wayne County Prosecuting Office.

ASSESSMENT OF EDUCATIONAL GOALS

The educational goals of Detroit Public Safety Academy will be measured by using various assessments which include but are not limited to the following:

- NWEA
- Scholastic Assessment Test (SAT), PSAT Plan, PSAT Explore, and NMSQT (National Merit Scholarship Qualifying Test) are standardized tests administered annually to respective grade levels.
- Specific measures of individual Scholar achievements, which are monitored 4 times a year by report cards and every five weeks by progress reports.
- Individual Scholar portfolios, personalized learning plans, journal writing, peer tutoring, student led assemblies, parent-teacher conferences and teacher made assessments.
- Scholars will be engaged in post-trip assessments, guest speaker interviews, job training, job related activities, service projects, as well as other methods to interpret learning for future use.

ACADEMIC POLICIES AND PROCEDURES

DPSA's curriculum as a 9-12 school is aligned to the state standards and the Michigan Curriculum Framework as outlined by the Common Core State Standards.

Michigan Curriculum Framework/Common Core State Standards

Michigan's 6-12 education will ensure that all students will develop their potential in order to lead productive and satisfying lives. All students will engage in challenging and purposeful learning that blends their experiences with content knowledge and real-world applications in preparation for their adult roles, which include becoming:

- *literate individuals*
- *healthy and fit people*
- *responsible family members*
- *productive workers*
- *involved citizens*
- *self-directed, lifelong learners*

The State's/Common Core framework, and the framework of the academy, is based on three tenants:

- **Rigor-** Providing an education that is challenging and accessible for all students.
- **Relevance-** Providing an education that is meaningful and unique to individual students, using their experiences to enrich learning.
- **Relationship-** Providing an education that ensures a solid connection and affinity towards learning to produce life-long learners.

Detroit Public Safety uses the following:

Common Core & MI State Standards

Building on the excellent foundation of standards states have laid, the Common Core State Standards are the first step in providing our young people with a high-quality education. It should be clear to every student, parent, and teacher what the standards of success are in every school.

Teachers, parents and community leaders have all weighed in to help create the Common Core State Standards. The standards clearly communicate what is expected of students at each grade level. This will allow our teachers to be better equipped to know exactly what they need to help students learn and establish individualized benchmarks for them. The Common Core State Standards focus on core conceptual understandings and procedures starting in the early grades, thus enabling teachers to take the time needed to teach core concepts and procedures well—and to give students the opportunity to master them.

With students, parents and teachers all on the same page and working together for shared goals, we can ensure that students make progress each year and graduate from school prepared to succeed in college and in a modern workforce.

SAT College Readiness Standards

The College Board has identified standards within the common core that prepares students for college and career readiness.

Whether you're a parent, teacher, counselor, or student, these sets of standards can help you:

- communicate widely shared learning goals and educational expectations
- relate the test scores to the types of skills needed for success in high school and beyond
- understand the Proficiency Ratings (Math 530, EBRW 480)
- understand the increasing complexity of skills across the score ranges in English, mathematics, reading, and science.

PSAT Explore, PSAT Plan, 9th and 10th grade don't take theWorkKeys...only 11th graders do

PSAT Explore, PSAT Plan, and the WORKKEYS measure students' progressive development of knowledge and skills in the same academic areas from grades 9 through 11. Therefore, the scores from these three programs can help educators monitor students' academic growth over time.

The College Readiness Standards are complemented by suggested learning experiences for students wishing to further develop their knowledge and skills.

The College Readiness Standards serve as a direct link between what students have learned and what they are ready to learn next. The suggested learning experiences, in turn, provide links between the Standards in one score range and those in the next higher score range. The ideas for progressing to the next score range demonstrate ways that information learned from standardized test results can be used to inform classroom instruction.

The College Readiness Standards are also linked to college instruction. More than 40 years of research has shown that performance on the PSAT is directly related to first-year college grade point average.

Quality Core Instruction

Detroit Public Safety Academy instructs all Scholars in a high quality fashion that addresses individual learning styles, and uses research-based strategies. Instruction is provided to create a community of learners.

Assessment

PSAT 8/9 Explore

The PSAT Explore is another assessment given to 9th grade Scholars. PSAT Explore is designed to help 9th graders explore a broad range of options for their future. It prepares students not only for their high school coursework but for their post-high school choices as well. PSAT Explore can serve as an independent program or as the entry point into PSAT 's College and Career Readiness System.

PSAT Plan

The PSAT Plan is an assessment given to 10th grade Scholars. PSAT Plan helps 10th graders build a solid foundation for future academic and career success and provides information needed to address school districts' high-priority issues. It is a comprehensive guidance resource that helps students measure their current academic development, explore career/training options, and make plans for the remaining years of high school and beyond.

SAT Exam, Workkeys, and M-Step

The SAT Exam is an assessment given to 11th graders and consists of three components: the SAT college entrance exam, Workkeys, and M-Steps in science, and social studies. The SAT is the capstone of the College and Career Readiness System. The test uses the same score scale as SAT Explore and SAT Plan, making the system an effective tool to monitor academic progress and student growth. The scores from this assessment are used by colleges as a major part of their standards for admittance. In cases where a Scholar is not satisfied with his or her SAT score, he or she has the option of retaking the SAT portion multiple times, in which the

highest score can be used to submit to colleges for acceptance. Workkeys is an assessment which focuses on job skills assessments in Applied Math, Graphic Literacy and Workplace Documents. The final component assesses the students' proficiency in science, and social studies according to Michigan standards.

NWEA Exam

All Scholars in grades 9th through 11th will take the NWEA standardized test given in the fall, winter and spring of the current school year. This assessment is given to assess

student proficiency levels in Math and ELA.

****Detroit Public Safety Academy will provide all Scholars with test preparation prior to the given assessments. It is essential for all Scholars to attend school and extra training provided by DPSA regularly so that they will be best prepared for the given standardized tests.**

Tutoring

Detroit Public Safety Academy strives to meet the educational needs of all Scholars. In order to do so, tutoring services will be provided by each individual classroom teacher. If a Scholar is unable to attend tutoring, the teacher should be contacted by the parent in order to better service his or her learning.

Grades & Grading Policy

Grading Scale

All Scholars will be graded using the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
59-below	E

Final grades will be weighted by category. Please see the following:

Summative Assessments	60%
<u>Formative Assessments</u>	<u>40%</u>
Overall Grade	100%

Summative Assessments

Examples of summative assessments: Tests, quizzes, conferencing with students and some projects.

Formative Assessments

Examples of formative assessments: classwork, group work, homework, Do Nows, exit tickets and some projects.

Grade Changes/Discrepancies

If there is a system/computer error with a Scholar's grade, a parent must see an administrator and make a formal request. The request then will be assessed and the administrator will then provide the parent with written communication of the decision. If the grade is to be changed, the administrator will make the change and provide parents with documentation. *Teachers cannot change grades.*



PARENT-TEACHER CONFERENCES, REPORT CARDS, AND PROGRESS REPORT DATES

DPSA Scholars will receive report card grades four times during the school year. Progress reports will be sent home approximately 4 weeks before each report card marking. In addition to communication via phone, email, mail etc., DPSA will hold parent-teacher conferences to keep parents informed regarding their child's academic progress. Parent-Teacher conferences are held on the day progress reports are distributed for each quarter. In the event that an individual conference (outside of school-wide conferences) is required, arrangements will be made.

HOMEWORK

The assignment of homework is expected. Although a Scholar's grade will not be solely based on homework, it is vital that homework be completed in order to be successful on various assessments given by the state and teacher.

MAKE-UP WORK FOR ABSENCE

A Scholar must contact the teacher regarding make-up work within three days of his/her return to class. Although the teacher must provide make-up work in the event of absences, Scholars must be responsible and take the initiative to ensure all make-up work is received.

COMPUTER TECHNOLOGY AND NETWORKS

Before any student may take advantage of the DPSA's computer network, he/she and his/her parents/guardians must sign an agreement that defines the conditions under which the Scholar may participate. Failure to abide by all the terms of the computer technology and network agreement may lead to termination of the Scholar's computer account and possible disciplinary action.

PLAGIARISM POLICY

Honest authorship is essential at Detroit Public Safety Academy. Plagiarism is a form of cheating, lying and stealing. Plagiarism is taking ideas or writing from another and presenting them as one's own ideas. Whenever a teacher reasonably believes, based on evidence, that a Scholar has plagiarized part or all of an assignment, infringed upon copyright protection, or assisted another Scholar in plagiarizing, he or she will be deemed in violation and will face appropriate actions.

HONOR ROLL

After each report card marking, an honor roll will be published. Students are given recognition in the following categories:

Principal's List: A student must carry a 3.8 - 4.0 GPA

Honor Roll A student must carry a minimum of 3.0 GPA

CREDITS AND GRADUATION

In order to earn a high school diploma in the state of Michigan, a minimum of 22 credits must be earned. Over the course of four years, the classes taken at DPSA will add up to at least 22 credits, as required by the state of Michigan. A Scholar must earn a minimum grade of "D" to earn credit for each given class. If a Scholar fails a class (grade of "F"), he or she will not receive credit and would have to retake and pass that class to gain credit. **Scholars who do not earn the specified number of credits will not graduate.**

CREDIT RECOVERY

Graduation from Detroit Public Safety Academy requires that a Scholar successfully completes study at the high school level and earns the specified number of credits as outlined in the DPSA Course Guide. Students who fail classes and fall behind in credits will have the option to complete credit recovery in order to gain credits.

CREDITS REQUIRED PER GRADE LEVEL

Grade Level Classification (Credit Minimum)

Ninth Grade- 0-5.5 credits

Tenth Grade 6-12 credits

Eleventh Grade 12.5-17

Twelfth Grade 17.5-22

COMMUNITY SERVICE REQUIREMENT

Senior scholars will complete 50 community service hours as a requirement for graduation. Scholars will seek out a non-profit community organization for volunteer work experience. Scholars have the opportunity to grow personally, gain satisfaction from helping others, and explore a future career through their volunteer work. Scholars do not receive any transportation or monetary compensation nor do they receive any early release time connected to community service hours. Hour sheets must be submitted upon completion.



DETROIT

Public Safety Academy

Parent-School-Scholar Compact 2024 - 2025

The purpose of the Parent-Student-School compact is to communicate a common understanding of home and school responsibilities to ensure that every student attains high standards and a quality education.

Parent Responsibility

As an active member in my child’s education at Detroit Public Safety Academy, I agree to:

- ▶ Make certain that my child arrives at school on time, prepared to learn physically, mentally and emotionally.
- ▶ Make learning a priority by being a role model for life-long learning.
- ▶ Monitor my child’s progress by initiating contact with the school reviewing the regular reports.
- ▶ Encourage and model responsible, respectful behavior.
- ▶ Provide a place for my child to do homework daily.
- ▶ Take advantage of school and community resources.
- ▶ Be aware of the school calendar and events.
- ▶ Be involved in my child’s school by attending meetings, after school events, or volunteering.

Scholar Responsibility

As a Scholar at Detroit Public Safety Academy, I agree to:

- ▶ Attend school regularly and be prepared to learn.
- ▶ Be responsible and respectful in my actions, dress and communications.
- ▶ Communicate with my parents concerning school issues.
- ▶ Be involved in decision making at school through communication with the student council representatives and contact with the appropriate school personnel.
- ▶ Be involved in extracurricular activities.
- ▶ Share safety concerns with school personnel.
- ▶ Strive for my personal best in all areas.
- ▶ Cooperate with members of my school family to make my school the best it can be.

School Responsibility

As an active partner with parents and Scholars in the education of Scholars in our community, the members Detroit Public Safety Academy agree to:

- ▶ Provide a physically, mentally and emotionally safe climate that is welcoming to parents and Scholars.
- ▶ Come to work regularly prepared to provide an optimal educational environment.
- ▶ Provide clear and consistent expectations for academic and social behavior.
- ▶ Model responsible, respectful behavior.
- ▶ Encourage communication between staff-Scholar and staff-parent.
- ▶ Use a variety of assessments of Scholar learning including (but not limited to) homework, tests, and projects.
- ▶ Adjust the learning activities to ensure that every effort is made to encourage progress.
- ▶ Provide supplemental and enrichment and after-school activities.
- ▶ Welcome parents to participate in supplemental and enrichment and after-school activities.
- ▶ Notify parents of school events through both written and verbal communications.
- ▶ Inform parents of school/community resources.

I have received the handbook. I have read, agree and will adhere to the Detroit Public Safety Academy Parent-Scholar-School Compact. Please sign on the designated line and return to the office.

Scholar: _____

Grade: _____

Parent/Guardian: _____

SEXUAL HARASSMENT AND SEXUAL ASSAULT INFORMATION GUIDE

What is Sexual Harassment?

Sexual harassment is unwanted sexual remarks or behaviors. It can be verbal, physical, or visual. Here are a few examples of sexual harassment.

Verbal:

- Making sexual jokes, comments, or spreading rumors targeted at someone (in person or online)
- Making sexual jokes or comments about students' bodies or how they look or act
- Making jokes or comments about students' masculinity or femininity and/or who they are attracted to or love



Physical:

- Pulling at or touching someone's clothing in a sexual manner (like pulling down someone's pants or snapping a bra strap)
- Touching, pinching, or grabbing someone in a sexual way
- Brushing up against someone's body on purpose



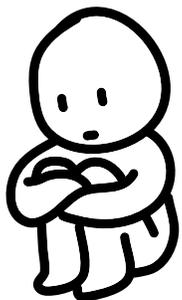
Visual:

- Posting or sharing sexual comments, pictures, or videos
- Pressuring someone to take or send sexual pictures or videos ("nudes")



Sexual harassment can make someone feel many emotions

You may feel scared, uncomfortable, upset, embarrassed or angry.



When it comes to sexual harassment, what matters is how the action makes a person think or feel--not the intention of the person who did it.

Sexual harassment can happen anywhere or to anyone. It can take place in person or online. But no matter where sexual harassment happens, it is never OK. It is wrong and it is against the law.



What is Sexual Assault?

Sexual assault is any sexual act that one person chooses to do to another person without consent (permission) through physical force, threats, or pressure (verbal or emotional).

Here are a few examples of sexual assault:

- Touching someone's genitals, breast, or butt without their permission (consent) over or under clothes
- Unwanted kissing
- Physically forcing someone to perform a sexual act
- Threatening or pressuring a person to do any sexual act
- Unwanted vaginal, oral, or anal penetration with a body part or object (also known as rape)

Sexually assaulting another person is wrong and it is against the law. In Michigan statute, this is called “Criminal Sexual Conduct.”

About Consent

- Consent means that each person agrees or gives permission.
- Anyone can change their mind at any time.
- Consent means each person understands what is going on and agrees to all of it.
- Someone needs to get consent every single time.
- Just because someone said “yes” before, does not mean “yes” now.
- It is not OK to use threats, emotional pressure, or the fact that another person is drunk or high to get what you want.

If someone doesn't consent to sexual acts it is sexual assault.



What if This is Happening to Me?

It is not your fault. You are not alone.

- No one has the right to sexually harass or assault anyone else.
- You have the right to feel safe and respected.
- If you feel like you won't be harmed, tell them this is not okay and to stop.
- Consider telling a trusted adult if any of these behaviors happen to you. If the trusted adult is a teacher, coach, or school staff, they may have to tell someone else (like a principal, parents, etc.). If you're not sure if you are ready or want to tell a trusted adult at your school, you can talk to them without saying it happened to you ("I have a friend who...").
- If the first person isn't helpful, keep trying until you find someone who is.
- Speaking up is a brave thing to do. Don't be afraid to seek help from someone you trust.
- Resources listed on page 4 are available 24/7 to support you.

Scientific research tells us that people who experience traumatic events like sexual harassment and sexual assault have many different responses in their brains, bodies, feelings, and behaviors. However YOU respond to trauma is OK and is normal.

What if This is Happening to Someone I Know?

Believe. Listen. Support.



- Believe them! If someone tells you that someone has sexually harassed or assaulted them, know that it is very hard to tell someone about this and that person trusts and respects you enough to share this information. Let them know that what happened is not their fault and you are there to support them.
- Listen without judgment. Give them space and time to tell you what they feel comfortable sharing.
- Ask how you can support them. What you would need might differ from what your friend needs, so always ask. Let your friend decide who else can know.



Resources

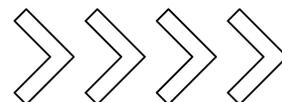
There is Help.

You can call or chat with any of the resources below 24/7. People who are trained are there to listen and support you no matter what. **You don't have to tell them your name.** They can connect you with people and organizations nearby who can help you with questions or needs.

Michigan's Sexual Assault Hotline (VOICES4)

Text: 866-238-1454 **Call:** 855-864-2374

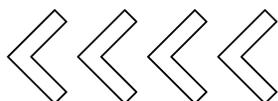
Chat: <https://mcedsv.org/sexual-violence-hotline-chat/>



Michigan's Domestic/Dating Violence Hotline (VOICEDV)

Text: 877-861-0222 **Call:** 866-864-2338

Chat: <https://mcedsv.org/hotline-domestic-violence/>



Youth Resources Web Page

<https://mcedsv.org/resources>



School Title IX Coordinator

If someone sexually assaulted or sexually harassed you at school or at a school event, you can choose to talk to your School District's Title IX Coordinator. Part of their responsibilities is to prevent and respond to sexual assault, sexual harassment, and discrimination based on sex and gender. Note: If you report to a Title IX Coordinator, they are required by law to follow up and may conduct an investigation.

If you report a sexual assault or sexual harassment incident, the policies forbid someone from retaliating or doing something to get back at you. See page 5 for your school's Title IX information and other related policies.

Sexual Harassment and Sexual Assault Information Guide

Detroit Public Safety Academy District



District Title IX Coordinator

Michelle Thomas
 2125 University Park Drive, Okemos, MI 48864
 517.203.3774
TitleIXCoordinator@leonagroupmw.com

District Policies Related to Sexual Harassment and Sexual Assault

Policy 2260

- The Academy does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or gender identity), disability, age (except as authorized by law), religion, military status, ancestry or genetic information in its educational programs or activities. The Academy also does not discriminate in its employment policies and practices as they relate to students, and does not tolerate harassment of any kind. Equal educational opportunities shall be available to all students, without regard to the Protected Classes, age (unless age is a factor necessary to the normal operation or the achievement of any legitimate objective of the program/activity), place of residence within the boundaries of the School, or social or economic background, to learn through the curriculum offered in this School. Educational programs shall be designed to meet the varying needs of all students.

Policy 2266

- The Academy does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Academy prohibits Sexual Harassment that occurs within its education programs and activities. When the Academy has actual knowledge of Sexual Harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

Policy 5517

- It is the policy of the Academy to maintain an education and work environment which is free from all forms of unlawful harassment, including sexual harassment. This commitment applies to all School operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of unlawful harassment. This policy applies to unlawful conduct occurring on school property, or at another location if such conduct occurs during an activity sponsored by the Academy.
- The Academy encourages those within the School community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The Academy will investigate all allegations of harassment and in those cases where unlawful harassment is substantiated, the Academy will take immediate steps to end the harassment, prevent its recurrence, and remedy its effects. Individuals who are found to have engaged in unlawful harassment will be subject to appropriate disciplinary action.

For the complete policies, visit the district's [nondiscrimination/Title IX webpage](https://www.detroitpsa.com/title-ix) at <https://www.detroitpsa.com/title-ix>.

The policies prohibit adverse action against a person for reporting sexual harassment and sexual assault.



Title IX Notice of Nondiscrimination

It is the policy of Detroit Public Safety Academy not to discriminate on the basis of race, color, sex (including but not limited to sexual orientation, gender identity, or gender expression), religion, national origin or ancestry, age, disability, height, weight, genetics, or marital status in its programs or activities.

Detroit Public Safety Academy, as required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, including in admission and employment.

Any inquiries about the application of Title IX, and its implementing regulations, may be referred to Detroit Public Safety Academy's Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education's Office of Civil Rights, or both.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact:

Michelle T. Thomas, Title IX Coordinator
E-mail: TitleIXCoordinator@leonagroupmw.com
Address: 2125 University Park Dr., Okemos, MI 48864
Phone: 517-203-3774

Detroit Public Safety Academy's Title IX Policy and Grievance Procedure can be found here:

[\[link\]](#)

[\[link to training materials\]](#)